



## FSA End of Year Reminder, Email for Participants

Use this email copy to create email communications that will help remind consumers of the steps they can take prior to end of year to maximize their FSA.

### Year end is fast approaching – spend unused dollars!

An important reminder regarding your benefit account: Year end is fast approaching – you have until (date) to incur expenses and submit claims to use your remaining (plan year) account funds. Any unused funds will be forfeited at the end of the plan year, per IRS guidelines.


With our online and mobile tools, using your unspent dollars has never been easier:


- › Easily check your balances via our (client name) participant portal or mobile app, or by texting 'BAL' to #####
- › Use your benefit debit card to directly access your account funds – eliminating the hassle and reimbursement delay of filing claims
- › If you do pay out of pocket, easily submit claims and upload receipt documentation online, or with your mobile devices
- › Speed reimbursements by registering your bank account for direct deposit claim reimbursement

[View a list of eligible expenses](#)



**Questions?**

We're here to answer them. Please contact us via phone or email.

 **By Phone**  
Call Telephone Number

 **By Email**  
[Click here](#)

**Clarity Benefit Solutions**  
77 Brant Avenue Suite 206 | Address 2 | Clark, NJ | 07066 | 888-423-6359

### Year end is fast approaching – time to re-enroll!

Open enrollment will be here soon. Don't forget to re-enroll in your account plan for next year.

You will receive more information about next year's account-based plans in your open enrollment materials, but here are a few resources that may prove helpful in affirming your decisions to re-enroll:


- › Visit our participant portal to see a full year summary of this year's contributions and withdrawals
- › View our plan comparison calculator to explore the cost implications of different plan options
- › Complete the Participants Like Me calculator to help you plan next year's annual contribution


As always, our team will be able to answer any questions you may have as you evaluate your benefit options.

[Log into member portal](#)

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**Email #1:**

**Email Subject Line:** It's almost the end of the year, here's what you need to know.

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**Call to action:** View a list of eligible expenses

**Email #2:**

**Email Subject Line:** End of the year is approaching, you've got resources.

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**Call to Action:** Login to member portal